



Benjamin Logan Local School District

More than a school... a COMMUNITY

4740 CR 26, Bellefontaine, OH 43311-9532 • Phone 937-593-9211 • Fax 937-599-4059

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To request transportation from Benjamin Logan School to Calvary Christian please complete the following.

1. Inform the Transportation Supervisor, Brenda Fahle, either via phone, 937-593-9211 ext 1012, or email fahleb@benjaminlogan.org of your desire to have your child transported.
2. Go to <https://benjaminlogan-oh.finalforms.com/> and select New Account under the Parent Section.
3. Fill out the parent registration form. [Please note you have to have an email address to use Final Forms. If you need assistance in making an email account please contact the Transportation Supervisor.]
4. You will receive an email to confirm your email address.
5. Once you confirm your email address you can then click on Add Student [Please note you will need to repeat this for each student you are requesting transportation.]
6. As you are filling out the information for your student to be transported please make sure to click **Homeschooled / External Student** and put Calvary Christian as the Enrollment school. This is critical for the information to be properly routed.

Homeschooled / External Student Check this box if student will participate in sports/activities but will *not* be enrolled at a Benjamin Logan Local School District school.
IMPORTANT: This is not related to any virtual learning that might be offered for the 2021-22.

Enrolled School:

Enter "Homeschooled" **or** the name of the school where this student is enrolled.

(e.g. of how to fill out this part of the registration form)

7. Once you have filled out this form. The system will take you to the forms that are required to fill out for transportation.
8. Once you have completely filled out and electronically signed all the forms the Transportation Supervisor will be in contact to give you pickup/drop off information.

Once the forms are completed the Director of Transportation will give the parent the route and pickup/drop off information.

HOME OF THE RAIDERS