

To request transportation from Bellefontaine City Schools to Calvary Christian, please complete the following:

1. Inform the Transportation Supervisor, Tammie Garman, either via phone, 937-593-9060 ext. 3497, or email [garman@bcs-k12.org](mailto:garman@bcs-k12.org) of your desire to have your child transported.
2. Go to <https://bellefontaine-oh.finalforms.com/students> and select New Account under the Parent Section. Make sure you choose **Homeschooled/External Student**.
3. Fill out the parent registration form. (Please note you have to have an email address to use Final Forms. If you need assistance in making an email account, please contact the Transportation Supervisor.)
4. You will receive an email to confirm your email address.
5. Once you confirm your email address, you can then click on Add Student. (Please note you will need to repeat this for each student you are requesting transportation.)
6. On the **Transportation Page** you will put **Calvary Christian** in the **Enrolled School box**. This is critical for the information to be properly routed.

**Student's Home Address:**

<input type="text" value="Your Address Here"/>		<input type="text" value="Unit #"/>
<input type="text" value="Bellefontaine"/>	<input style="border-bottom: 1px solid black; text-align: center; width: 50px;" type="text" value="OH"/> ▼	<input type="text" value="43311"/>

**Enrolled School:**

7. Once you have filled out this form, the system will take you to the forms that are required to be filled out for transportation.
8. Once you have completely filled out and electronically signed all the forms, the Transportation Supervisor will be in contact to give your pickup/drop off information.